



Minutes of the VSS Board Meeting No 48
Southern Cross Room, Clayton Hotel, Ormeau Avenue, Belfast
Board Meeting Type: Strategic Meeting

Board Members Present:

Oliver Wilkinson (OW)	Board Member (Chair)
Patricia Haren (PH)	Board Member
Bertha McDougall (BMcD)	Board Member
Stephen McIlveen (SMcI)	Board Member
Beverley Clarke (BC)	Board Member

VSS Officers in Attendance:

Margaret Bateson (MB)	Accounting Officer and CEO
Andrew Walker (AW)	Head of Corporate Services
Caroline King (CK)	Acting Head of Health & Wellbeing
Maria Mckeown (MMcK)	Project Assistant (Minutes)

Apologies

Apologies noted for the following board members.

Richard Solomon

A Minutes of Previous Meetings

A1 24 April 2018. The minutes of this meeting were agreed.

B CEO Update

The CEO updated the board in relation to the unacceptable challenging behaviour register. The individual currently on the unacceptable challenging behaviour register. It was noted there was no further incidents of unacceptable behaviour since 8 March 2018 therefore the board agreed for this individual to be removed from the register and agreed this should be communicated to them.

This means that the revised terms of engagement outlined in previous correspondence no longer applies and they can now engage with the VSS in the usual ways.

C Presentation on NIO Public Consultation – “Addressing the Legacy of Northern Ireland’s Past”

The CEO delivered a presentation to the board in relation to the opening of the NIO Legacy consultation. An update was provided on what actions the VSS has carried out to date in relation to communications with stakeholders and Victims and Survivors.

AP1 VSS Chair to write to CVS in relation to a joint communications and engagement plan with VSS.

D AOB

Credit Card application

Head of Corporate Services presented credit card application to the board. The board agreed and approved this application.

VSS Board Code of Conduct Policy

Head of Services Corporate Services presented this policy to the board. The board agreed and approved this policy.

Following the previous board meeting the adult safeguarding policy was approved by the Health and Wellbeing sub-committee. This policy will now be circulated by email to the board for approval.

Review of Unacceptable Behaviour Register

There is currently one client on the register. It was noted that there have been no further incidents of unacceptable Behaviour recorded in the last month. The board agreed to remove the client from the VSS Unacceptable Customer Register and advised a letter should be issued to the client to advise them that the current restrictions on how they engage with the VSS no longer applies.

E Date of Next Meeting

The next meeting of the Board is scheduled for Tuesday 19 June 2018, 10:00am at VSS.