



Minutes of the VSS Board Meeting No 54
VSS, Seatem House, 28-32 Alfred Street, Belfast
Board Meeting Type: Board Meeting (Single-item)
5 December 2018

Board Members Present:

Oliver Wilkinson (OW)	Chair
Bertha McDougall (BMcD)	Board Member
Richard Solomon (RS)	Board Member
Patricia Haren (PH)	Board Member
Stephen McIlveen (SMcI)	Board Member

VSS Officers in Attendance:

Margaret Bateson (MB)	Accounting Officer and CEO
Andrew Walker (AW)	Head of Corporate Services
Joanne McConville (JMCC)	Head of Health & Wellbeing

Apologies

Apologies were received from Beverly Clarke.

A Minutes of Previous Meetings

A1 20 November 2018. The minutes of this meeting were agreed.

B CEO Reporting by Exception

There were no specific exceptions to report to the Board at this time.

C Annual Report & Accounts

The audited 2017/18 Annual Report & Accounts were presented to the Board for approval. Following recommendation from the Board Members of the Audit & Risk

Committee (who had met in Committee before this meeting to consider the outcome of the audit process in more detail), the Board approved the 2017/18 Annual Report & Accounts for signature.

The Chair signed the required copies of the Annual Report & Accounts, for onward submission to NIAO for certification, and subsequent filing with Companies House and the NI Assembly.

The Board thanked the CEO and her staff for their work in reaching this stage.

The Board received a short summary of the types of recommendations made within the NIAO Report to Those Charged with Governance. Full consideration of the findings and recommendations has taken place within the Audit & Risk Committee, and Management Responses will be provided and scrutinised in due course.

D AOB

No other business.

E Date of Next Meeting

The next meeting of the Board is scheduled for Tuesday 22 January 2019 at 9:30am in Seatem House.