



Minutes of the VSS Board Meeting No 43
Tuesday, 14 November 2017, 9.30am
Board Room 1 and 2, 3rd Floor, Seatem House, Belfast

Board Members Present:

Oliver Wilkinson (OW)	Board Member (Chair)
Patricia Haren (PH)	Board Member
Bertha McDougall (BMcD)	Board Member
Stephen McIlveen (SMcI)	Board Member

VSS Officers in Attendance:

Margaret Bateson (MB)	Accounting Officer and CEO
Andrew Walker (AW)	Head of Corporate Services

Others in Attendance:

Arlene O'Connor (AOC)	Brown/O'Connor
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A Apologies

Apologies received from Richard Solomon, Beverly Clarke, and Seamus Magee.

Stakeholder Perspectives / Communications

Arlene O'Connor of Brown O'Connor facilitated a strategic session on communications, engagement and stakeholder perspectives.

SMcI left the meeting at 10:35

B CEO Update

The CEO provided a verbal update:

- Corporate Plan 2017-20 (including Delivery Plan 2017/18) has been sent to TEO, and received back with minor changes. These will be amended and sent to the Board for approval by written procedure.

AP1: Corporate Plan 2017-20 (including Delivery Plan 2017/18) to be sent to Board for approval by written procedure.

- Arlene O'Connor will co-ordinate the preparation of a revised Communications Plan and this will also be circulated to Board Members.

AP2: Revised Communications Plan to be circulated to Board.

- Risks update:

- Novation of Internal Audit Contract (Capita to Ernst & Young) – almost complete, and meeting with incoming auditor scheduled for 24th November.
- Economic Appraisal – no further update from TEO.
- HWB Staff – Unacceptable Behaviour Policy has been approved by the Health & Wellbeing Committee. The Board is content to approve this policy.
- STG 40 – new risk – VSS solicitors preparing response for deadline 21st November. VSS will work through process with its solicitors.

B Any Other Business

The next meeting will be held on 12th December. Time to be confirmed.